



Town of Ridgeland
 Planning/Community Development/Building Services Revision Application
 Submit forms via E-Mail to hspade@ridgelandsc.gov and bjones@ridgelandsc.gov OR drop off at Town Hall

Date: _____ Permit Number: _____

Job Site Address: _____ Residential Commercial

Minimum Requirements for Submittal

- Areas of revised work clouded in red and numbered
- 3 sets of revised plans- for areas where there will be revisions (pages numbered to match page numbers on original approved job site plans)
- Revised site plans to scale if there are any exterior changes or changes in the footprint of the approved structure
- Structural revisions require submittal of new calculations.
- Revised Rescheck, Manual J and Manual S (for residential work) or Revised Comcheck and ASHREA (for commercial work) are required for changes in heated square footage.
- Digital copy of ALL revisions

Primary Contractor

Property Owner

Company Name:

Name:

Phone Number:

Phone Number:

Email:

Email:

Change in Value of Construction (include materials, labor, profit)

Plumbing: \$

Electrical: \$

Heating/ Air: \$

Gas: \$

Building: \$

Total Change in Value: \$

Detailed Description of Changes to Plans:

This application serves as a request to submit revisions or submit missing information to existing permits. I have accurately completed the application and I am authorized to submit this application for the referenced permit. All revisions will be in compliance with the adopted codes and regulations of the Town of Ridgeland. All persons associated in the construction, repair, or renovation of structures are required to comply with licensing requirements of the State of South Carolina and the Town of Ridgeland.

Print Name: _____ Signature: _____ Date: _____

FOR OFFICE USE ONLY

Revision Routed To: Planning Engineering Fire Business Official

Reviewed By: _____ Date: _____

Rejections: _____
