

MOBILE HOME PERMITTING CHECKLIST

- INSPECTION FEE: \$200** FOR THE FIRST TWO TRIPS AND **\$50** FOR EACH ADDITIONAL TRIP THEREAFTER. **ALL FEES MUST BE PAID PRIOR TO INSPECTING.**
- YOU MUST HAVE A **FINAL SEPTIC TANK APPROVAL** FROM YOUR LOCAL HEALTH DEPT OR A **SEWER RECEIPT** FROM THE SEWER CO. IF YOU HAVE AN **EXISTING SEPTIC SYSTEM** YOU MAY SIGN AN AFFIDAVIT IN THIS OFFICE.
- YOU MUST HAVE A **TAX STICKER** FROM THE **JASPER COUNTY ASSESSORS OFFICE**. (EVEN IF YOU ARE JUST RELOCATING THE MH (YOU NEED YOUR TITLE, FORM 400, OR FORM 100/500 WITH COMPLETE MH DESCRIPTION TO PURCHASE STICKER) (843-7173620) **FEE \$5-10** BRING YOUR STICKER RECEIPT WITH YOU TO OBTAIN YOUR MH PERMIT.
- IF YOU DO NOT OWN THE PROPERTY, YOU MUST HAVE NOTARIZED LETTER FROM PROPERTY OWNER ALLOWING YOU TO LOCATE MH ON THEIR PROPERTY.
- IF YOUR MANUFACTURED HOME IS LOCATED IN A **FLOOD ZONE AREA** YOU MUST HAVE YOUR FIRST FLOOR ELEVATION CERTIFICATE PRIOR TO CALLING FOR AN INSPECTION. IT MUST INCLUDE LOWEST ELEVATION OF HVAC AND/OR DUCT WORK. MUST BE ABOVE BASE FLOOD.
- YOU MUST BRING A SITE PLAN DRAWN TO SCALE FOR YOUR ZONING APPROVAL.
- YOU MUST HAVE **911 ADDRESS** FROM THE ADDRESSING DEPT AND IT MUST BE VISIBLE ON THE PROPERTY.
- YOU MUST BRING COPY OF MOVING PERMIT, **HOME MUST BE VERIFIED AS A WIND ZONE II** (PICTURE OF LABEL, etc)

1. MAKE SURE THE MANUFACTURED HOME IS **READY FOR INSPECTION** PRIOR TO CALLING: **(843) 726-7500**
2. SEPTIC TANKS MUST BE SEALED. IF IT'S AN EXISTING SYSTEM, ALL FOUR CORNERS MUST BE UNCOVERED.
3. IF YOU ARE INSTALLING A CENTRAL AIR UNIT, YOU MUST HAVE A DISCONNECT SWITCH INSIGHT OF THE UNIT. THE UNIT MUST BE CONNECTED.
4. MH SERVICE EQUIPMENT SHALL BE READILY ACCESSIBLE & SHALL BE LOCATED IN SIGHT OF & NOT MORE THAN 30' FROM THE EXTERIOR WALL OF THE MH (CANNOT BE MOUNTED ON THE MH) & LOCATED NOT LESS THAN 2' ABOVE THE FINISHED GRADE OR WORKING PLATFORM.

5. **BLOCKING:**

NEW MANUFACTURED HOME: PIERS AND TIEDOWNS SHALL BE LOCATED IN ACCORDANCE WITH THE MANUFACTURED HOME INSTALLATION INSTRUCTIONS, WHICH SHOULD BE LOCATED WITH THE PERMIT AT TIME OF INSPECTION. SET UP MANUAL TO BE ON SITE WITH PERMIT FOR INSPECTION

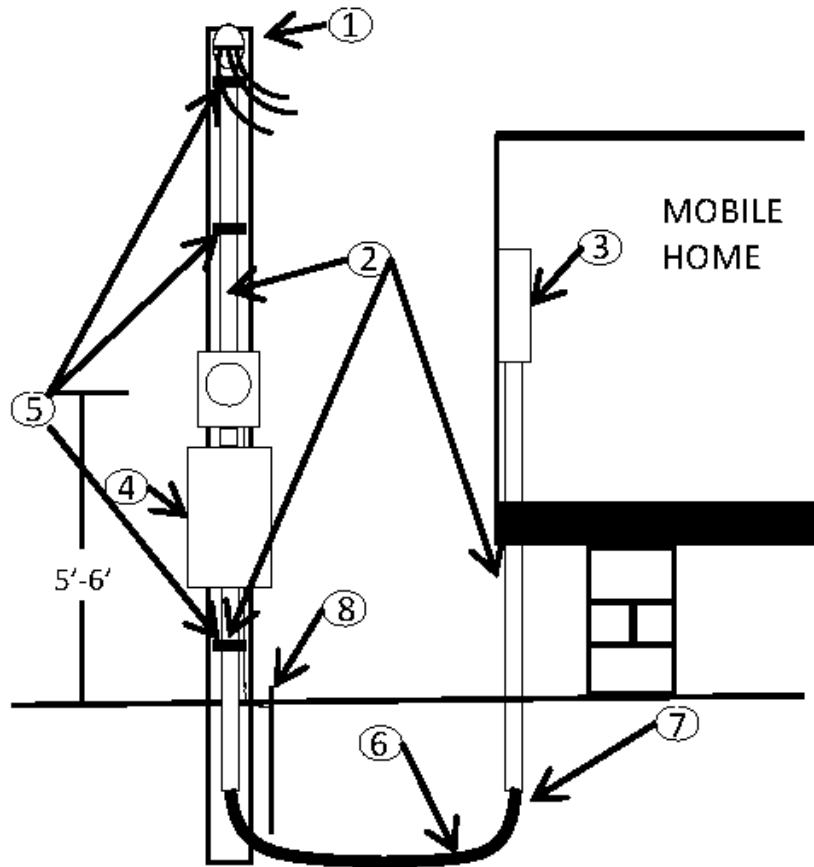
USED MANUFACTURED HOME: PIERS LESS THAN FORTY (40") INCHES IN HEIGHT SHALL BE CONSTRUCTED OF OPEN CELL, 8"X8"X16" CONCRETE BLOCKS. THE PIERS SHALL BE COVERED WITH A 2"X8"X16" WOOD OR CONCRETE CAP. PIERS BETWEEN FORTY (40) AND EIGHTY (80) INCHES IN HEIGHT AND ALL CORNER PIERS OVER THREE (3) BLOCKS HIGH SHALL BE DOUBLE BLOCKED WITH BLOCKS INTERLOCKED AND CAPPED WITH 4"X16"X16" SOLID CONCRETE BLOCK OR EQUIVALENT. ALL PIERS SHALL BE CONSTRUCTED ON FOOTINGS OF SOLID CONCRETE NOT LESS THAN 16"X16"X4. PIERS FOR SINGLE SECTION HOMES ARE TO BE PLACED UNDER EACH LONGITUDINAL MAIN FRAME MEMBER NOT TO EXCEED 8' ON CENTER SPACING FOR HOMES THAT ARE 14' WIDE OR LESS AND 6' CENTER FOR HOMES THAT ARE OVER 14' WIDE. PIERS FOR MULTI SECTION HOMES ARE TO BE PLACED UNDER EACH LONGITUDINAL MAIN FRAME MEMBER NOT TO EXCEED 6' ON CENTER SPACING. FOR USED MULTI SECTION HOMES, PIERS ARE TO BE PLACED UNDER THE CENTER MARRIAGE LINE WITHIN ONE FOOT AT EACH END, UNDER RIDGE BEAM SUPPORT COLUMNS, AND UNDER BOTH SIDES OF OPENINGS AT THE MARRIAGE LINE GREATER THAN 12'. FOR ALL HOMES, EXTERIOR DOORS SHALL HAVE PIERS DIRECTLY UNDER BOTH SIDES OF THE DOOR OPENINGS.

6. ALL WATER LINES SHALL HAVE A MINIMUM OF 12" GROUND COVER AND INSULATED WHERE SUBJECT TO FREEZING.
7. **NEW MANUFACTURED HOMES MUST BE TIED DOWN TO MANUFACTURE REGULATIONS AND USED HOMES AS FOLLOW:**

Length of Home	Vertical Ties	Diagonal Ties
Up to 46'	2	4
46' to 49'	2	5
49' to 58'	3	5
58' to 70'	3	6
70' to 73'	3	7
73' to 84'	4	7

1. Multi section homes only require diagonal ties. Vertical ties not required.
2. Length of home excludes draw bar.
3. An alternate method of tie down may be accepted when designed by a registered architect or engineer based on the criteria set forth in the Federal Manufactured Home Construction and Safety Standards.
4. If vertical tie brackets are not installed by the manufacturer, add number of required vertical ties to diagonal requirements

MOBILE HOME ELECTRICAL DIAGRAM



1. THE HEIGHT OF THE SERVICE CABLE FROM THE BOTTOM OF THE DRIP LOOP TO THE GROUND MUST BE A MINIMUM OF 12' OVER RESIDENTIAL PROPERTIES AND DRIVEWAYS.
2. RIGID METAL CONDUIT OR RIGID ELECTRICAL PVC SCHEDULE 80.
3. SERVICE ENTRANCE EQUIPMENT CONSISTING OF A MAIN BREAKER AND BRANCH CIRCUIT PROTECTION.
4. ALL SERVICES MUST HAVE A DISCONNECT BOX AND MUST BE A 24" MINIMUM FROM THE FINISHED GRADE TO THE BOTTOM OF THE DISCONNECT. DISCONNECT OR FUSE BOX WITH PROTECTION COORDINATED WITH WIRE SIZE. METER TO BE 5'-6' TO CENTER.
5. MUST USE AN APPROVED 2-HOLE STRAP ON ALL CONDUITS AND THE GROUNDING ELECTRODE CONDUCTOR (GROUND WIRE) JACKET.
6. IF CONDUIT IS NOT CONTINUOUS, DIRECT BURIAL CABLE MUST BE USED AND BE 24" MINIMUM IN GROUND. **LEAVE THE DITCH OPEN.** WIRE SIZE MUST BE COORDINATED WITH SERVICE ENTRANCE EQUIPMENT. IF CONDUIT IS CONTINUOUS, AN 18" COVER IS REQUIRED OR COMPLY WITH THE TABLE E3803.1 - IRC 2015 CODE.
7. BOND WIRE MUST COME FROM THE PANEL IN THE MH TO DISCONNECT BOX. #4 AL OR #6 COPPER.
8. COPPERWELD GROUNDING ELECTRODE (GROUND ROD)(ITEM 8), MINIMUM SIZE: ½" X10'.
9. AN APPROVED ACORN GROUND CLAMP MUST BE USED ON THE ELECTRODE CONDUCTOR.
10. ALL KNOCK OUT OPENINGS MUST HAVE APPROVED COVERS.
11. THE SERVICE MUST BE WITHIN 30 FT. OF MOBILE HOME, BUT CANNOT BE MOUNTED TO MOBILE HOME.

CONDUCTOR SIZE:

200 AMPS - 2/0 CU OR 4/0 AL
 150 AMPS - #1 CU OR 2/0 AL
 100 AMPS - #4 CU OR #2 AL

GROUNDING ELECTRODE CONDUCTOR SIZES:

#4 CU
 #6 CU
 #6 CU