

TOWN OF

RIDGELAND



843-726-7501
FAX 843-726-7525
lcrosby@ridgelandsc.gov
1 Town Square
P.O. Box 1119
Ridgeland, SC
29936

Construction Meter Permit

Business Name: _____

Name: _____

Phone #: _____

Cell #: _____

Fax #: _____

FOR OFFICE USE ONLY

Acct #: _____ Customer #: _____

2" Construction Meter Deposit : ☐ \$2,500.00

3/4" Construction Meter Deposit: ☐ \$500.00

☐ Cash ☐ CC ☐ CK

Setup Fee: ☐ \$25.00

Installation Fee: ☐ \$94.00

Email Address: _____

Preferred Method of Contact:

☐ Phone ☐ Cell ☐ Email ☐ Fax

Tax ID/SSN: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

METER INFORMATION (Completed by : _____)

Purpose: _____ Approved by: _____

Order Date: _____ Start Date: _____

Location: _____ Meter #: _____

Fire Hydrant # _____

Date Out: _____ Date In: _____

Meter Read: Out: _____ INT: _____ In: _____ INT: _____

Check box if in Condition:

☐ Gate Valve ☐ Handles ☐ Lid ☐ Swivel Assembly

2- Inch Fire Hydrant Construction Meter Operation and Procedure

1. All fire hydrant construction meters may only be used at the hydrant service location approved by the Town of Ridgeland
2. Town of Ridgeland Water Dept. will deliver fire hydrant construction meters to job location and connect it to the designated hydrant.
3. A Cross Connection Inspection of work equipment and use will be conducted by the District on the start date to determine if backflow protection is needed. The customer will be notified if a backflow device is required before water can be drawn.
4. A backflow test will be required should a backflow device be needed. The backflow test will be required before water can be drawn and will be the customer's responsibility.
5. Fire hydrant construction meters will be affixed to the designated fire hydrant and cannot be removed and or relocated unless The Town is contacted to do so by contacting the Water Department at (843-726-7501).
6. Hydrant must be opened fully when in use by using a hydrant wrench (not pliers or pipe wrench). Operating the hydrant partially open will cause leaking at ground level. Control of the flow of water shall be made at the gate valve on the meter, not the hydrant operating nut.
7. Opening or closing of any hydrant should be done slowly so as not to cause a sudden surge in the water system (approximately 4 seconds per revolution of operating nut).
8. Hydrant shall remain in the fully closed position when not in use. This will keep the barrel from freezing.
9. The Town of Ridgeland Water Department can be reached at (843)726-7501 or lcrosby@ridgelandsc.gov, to schedule installation, inspections and pick up of fire hydrant meter.
10. If there is no consumption for 2 consecutive months, the Water Department will remove the meter and check it back into the warehouse and the remaining deposit will be refunded.

Please call the **Town of Ridgeland Water Department at (843)726-7501** with any questions or concerns about the fire hydrant meter, construction meter, or fire hydrant.

By signing this permit, I agree to abide by the rules set forth by the Town of Ridgeland. I understand that failure to follow these rules could result in confiscation of the hydrant construction meter and/or forfeiture of deposit.

Signed: _____ Date: _____

Print Name: _____

3/4"-Inch Construction Meter

1. The 3/4-inch construction meter may be used for new housing tracts to connect to existing angle stops. The contractor is permitted to move the meter to different locations within the tract. However, under no circumstances is the meter to be removed from the approved job site at any time.
2. If the contractor chooses to remove the construction meter from the angle stop each night to prevent theft, the meter should be stored in a safe location at the job site (such as the construction office, sales office, model home etc.)
3. The Town retains the right to inspect the 3/4-inch construction meter at any time during regular business hours.
4. A picture of the register of each construction meter must be emailed to Ms. Lori Crosby of the Billing Department at lcrosby@ridgelandsc.gov by the 1st of each month.
5. Once the application and deposit are submitted, the construction meter will be delivered to the contractor by Town staff. Contact Hydrant/Construction Meter Department a (843) 726-7501 to arrange meter delivery.
6. If the meter is reported lost or stolen, the Town will use the highest monthly consumption within the previous twelve months as the estimate for billing purposes.
7. A violation of any of the rules outlined above will be considered a breach of this permit, and the Town may require that all meters be returned to the Water Department.

Any questions or concerns on 3/4-inch construction meters can be directed to Hydrant Construction Meter Department at (843) 726-7501 or email lcrosby@ridgelandsc.gov.

By signing this permit, I agree to abide by the rules set forth by the Town of Ridgeland. I understand that failure to follow these rules could result in confiscation of the 3/4-inch construction meter and/or forfeiture of deposit.

Signed: _____ Date: _____

Print Name: _____

CONSTRUCTION METER QUESTIONNAIRE

Company Name: _____

2" FH Construction Meter Deposit: \$2,500.00

Person Calling: _____

3/4" Construction Meter Deposit: \$500.00

Phone: _____

Account Set Up Fee: \$25.00(billed)

Installation Fee: \$94.00 (billed)

What size construction meter would you like?

What is water being used for: (grading, dust control, construction)

How is water being used: (elevated tank, water truck, sprinklers, water buffalo, etc.)

Jobsite location: (include address and cross streets)

Fire hydrant construction meter location:

FOR OFFICE USE ONLY

Email Ms. Lori Crosby at: lcrosby@ridgelandsc.gov with all information on this sheet.
Please include your name and extension number in the email.

CSR: _____

Date: _____

Time: _____

Confirmed: _____

****ADVISE CUSTOMER****

**CUSTOMER WILL NEED TO MAKE CONTACT WITH PAT MASON, FOREMAN
TO ARRANGE AN INSPECTION TIME AND DATE AT JOBSITE FOR EQUIPMENT BEFORE
WATER CAN BE TURNED ON.**